

Taco Shop Application for Employment

Pre-Employment Questionnaire ~ An Equal Opportunity Employer ~ Drug-Free Work Environment

Date: _____

Personal Information

Name:			
First: _____		Last: _____	
Social Security Number: ____ - ____ - ____ __ - __ - __		Are you over the age of 16? YES NO	
Present Address: Street	City	State	Zip Code
Permanent Address: Street	City	State	Zip Code
Phone Number: ()		Secondary Phone Number: ()	

Employment Desired

Position*:	Date you can start:	Hourly Wage Desired: \$
Are you employed now? Yes or No	If yes, may we inquire of your present employer? Yes or No	
Ever applied at this company before? Yes or No	When? (Month and Year)	

* Drivers for Taco Shop must be at least 18 years of age and have an acceptable driving record.

Education History

	Name & Location of School	# of Years Attended	Did You Graduate	Subjects Studied
High School				
College				
Trade, Business, or Correspondence School				

General Information

Special Training:
Special Skills:
U.S. Military or Naval Service: Rank:
Present Membership in National Guard or Reserves: Yes or No

Former Employers (List below your last four employers, starting with the last one first)

Date: Month and Year	Name and Address of Employer With Supervisors Name	Salary	Position	Reason for Leaving
From: To:				
From: To:				
From: To:				
From: To:				
Which of these jobs did you like the best?				
What did you like most about this job?				

References (Give the names of three persons not related to you, whom you have known at least one year.)

Name	Address and Phone Number	How are you acquainted?	Years Known

In case of emergency notify:

Name _____ **Address** _____ **Phone #** _____

"I certify that all the information submitted by me on this application is true and complete, and I understand that if any false information, omissions, or misrepresentations are discovered, my application may be rejected and, if I am employed, my employment may be terminated at any time.

In consideration for my employment, I agree to conform to the company's rules and regulations, and I agree that my employment and compensation can be terminated, with or without cause, and with or without notice, at any time, at either my or Taco Shop's option. I also understand and agree that terms and conditions of my employment may be changed at any time by a written directive signed by an authorized Taco Shop representative."

The Taco Shop does not release or use information from this form for any purpose other than to evaluate your suitability as an employee, maintain records of employment, and for reference in case of emergency. If hired, you will be required to verify your identity and eligibility to work in the United States. You also may be required to be tested for illegal drugs from time to time.

Date: _____ **Signature:**

_____ **DO NOT WRITE BELOW THIS**
LINE _____

COMPANY USE ONLY

Interview set for:

Date:	Time:
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